



OFFICE OF THE REGISTRAR

মহাপুরুষ শ্রীমন্ত শঙ্কৰদেৱ বিশ্ববিদ্যালয়

MAHAPURUSHA SRIMANTA SANKARADEVA VISWAVIDYALAYA

[Recognised Under Section 2(f) of UGC Act, 1956]

Srimanta Sankaradeva Sangha Complex, Haladhar Bhuyan Path,
Kalongpar, Nagaon, PIN-782001, Assam, India

Ref. No. : MSSV/R/57/2015/

Date: 20.10.2021

RECRUITMENT: ADVERTISEMENT NO. : 09/21

Applications in prescribed form are invited from the citizen of India for the filling up of the following non-teaching posts of Mahapurusha Srimanta Sankaradeva Viswavidyalaya (MSSV), Nagaon, Assam:

| Sl. No. | Name of post | No. of vacant post | Scale of Pay | Qualifications |
|---------|---------------------------------|--------------------|--|---|
| 1 | Laboratory Assistant (Computer) | 1 | Rs. 15,000.00 per month (Consolidated) | Essential Qualifications: a) Candidate must have passed BCA/B.Sc.(IT)/ B.Sc.(CS) or an equivalent examination from any recognised Board/University in regular mode. b) Candidate must have experience of working at least two years in Educational establishment or recognised institution. c) Knowledge of Assamese and English typing on the computer Age: Not exceeding 38 years. The upper age limit is relaxable as per the norms of Government. |
| 2 | Grade IV | 2 | As per the MSSV Pay Matrix | Essential Qualifications: a) Candidate must have passed HSLC or an equivalent examination from any recognized Board/University. b) Candidate must have experience of working at least two years in Educational Institute/ Govt. & Private Organization. Age: Not exceeding 38 years. The upper age limit is relaxable as per the norms of Government. |

General Terms and Conditions:

MSSV shall adopt a holistic approach towards scrutiny of the applications and reserves the right to:

- withdraw the advertised post at any time without assigning any reason;
- either fill or not fill the post, and its decision in this regards;
- Short listing of limited number of candidates for interview will be on the recommendation of the Screening Committee;
- mere fulfillment of minimum criteria will NOT entitle a candidate to be called for the test/interview;
- any candidate who attempts to lobby or canvass to influence the selection process will be disqualified;
- modify/cancel/withdraw any communication made to the candidate(s), even after appointment, if this has been the result of some inadvertent mistake either in the advertisement or the recruitment process which may have been detected at different stage;
- calculate the age on the last date of submission of the application form;
- any legal dispute is subject to Nagaon District Jurisdiction only.

Persons who are currently employed must submit a "NO Objection Certificate" from their current employer along with their application, without which the application will not be considered further. All degrees of candidates must be from recognized Boards/Councils and Universities/Institutions as the case may be.

The Vice-Chancellor may relax any requirements of experience and age for exceptional candidates, especially for those from reputed educational/research Institution and having good service record.

APPLICATION PROCEDURE

- 1. Application form:** Prescribe application form may be downloaded from the University website i.e., www.mssv.ac.in.



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2. **Application Fees and Last Date:** Candidate are required to pay an amount of Rs. 1,000.00 (Rupees one thousand) only for post by demand draft in favour of "REGISTRAR, MAHAPURUSHA SRIMANTA SANKARADEVA VISWAVIDYALAYA" payable at "State Bank of India, Nagaon Main Branch (IFSC: SBIN0000146)" or Cash at Accounts Branch of the University as an application fees for the post.

Completed application in prescribed form along with necessary enclosures must reach "REGISTRAR, MAHAPURUSHA SRIMANTA SANKARADEVA VISWAVIDYALAYA, H.B. PATH, KOLONGPAR, NAGAON – 782001" on latest by **29th October, 2021**.

The University shall process the applications entirely on the basis of information/documents supplied by the candidates. In case the information/documents is /are found to be false/incorrect by way of omission or commission, the responsibility and liability shall lie solely with the candidate, and the application could be summarily rejected without any refund of fees.

The University will verify the documents of the candidates at the time of interview and also at the time of appointment or during the tenure of service. If at any time it is detected that the documents submitted by a candidate are false or the candidate has suppressed relevant information, then he/she will be denied the opportunity to go through the selection process or, if in service, terminated from service without prejudice to any other action taken by the University.

The decision of the University authorities during the different stages of the selection process will be final and binding.

All selected candidates, will be on probation for two years; their performance will be reviewed before the probationary period is over, after which they could be regularised, terminated or their probationary period extended, if found necessary.

Sd/-
Registrar,
MSSV, Nagaon

Memo. No. : Ref. No. : MSSV/R/57/2015/18351-55

Date: 20.10.2021

Copy to:

1. The Hon'ble Vice-Chancellor for favour of information.
2. The Deputy Registrar (Admin) for information and necessary action.
3. The Deputy Registrar (Acad.) for information.
4. The Assistant Registrar (Finance) for information and necessary action.
5. Dr. S. Kalita, Head (i/c), Department of Computer Application for information, He is requested to upload in the University Website www.mssv.ac.in
6. Notice Board of the University.
7. Office File.

Registrar,
MSSV, Nagaon