



**OFFICE OF THE REGISTRAR**  
**মহাপুরুষ শ্রীমন্ত শঙ্কৰদেৱ বিশ্ববিদ্যালয়**  
**MAHAPURUSHA SRIMANTA SANKARADEVA VISWAVIDYALAYA**  
[Recognised Under Section 2(f) of UGC Act, 1956]  
Srimanta Sankaradeva Sangha Complex, Haladhar Bhuyan Path,  
Kalongpar, Nagaon, PIN-782001, Assam, India

Ref. No.: MSSV/R/41/2014/ 17434

Date: 05.07.2021

**INVITATION OF QUOTATIONS**

Quotations from the competent and qualified Chartered Accountants are invited for consideration of **appointment as an External Auditor** to audit the Annual Accounts of the Mahapurusha Srimanta Sankaradeva Viswavidyalaya (MSSV), Nagaon, Assam for the financial year 2020-21 and to prepare the Balance Sheet of the University under the terms and conditions enclosed herewith. The quotations must reach the undersigned on or before 20<sup>th</sup> July, 2021.

Other information, if necessary, may be obtained from the undersigned.

(Dr. M. K. Borah)  
Registrar

Memo No: MSSV/R/41/2014/ 17435-38

Date: 05.07.2021

Copy to:

1. The Hon'ble Vice-Chancellor for kind information.
2. Dr. Santanu Kalita, Asstt. Professor & Head (i/c), Deptt. of Computer Application with a request to upload the notification in the University website [www.mssv.co.in](http://www.mssv.co.in).
3. The Assistant Registrar (Finance) for information and necessary action.
4. Notice Board.
5. Office file.

(Dr. M.K. Borah)  
Registrar

### **Terms & Conditions for the Auditors**

1. The Auditors may please intimate their acceptance as auditors of the MSSV for FY 2020-21 within 3 days of receipt of this appointment letter.
2. The appointment / re-appointment of auditors is subject to their performance in the previous years' audit being adjudged as satisfactory by the Competent Authority of the University.
3. The appointment/re-appointment of auditors is subject to the Auditors making the following declarations/undertakings:
  - (i) That the firm is not disqualified under Provision of the Comptroller and Auditor General(C & AG)
  - (ii) No TA/DA should be claimed by the CA firm from MSSV for the audit.
  - (iii) That no partner/chartered accountant employee of the firm of auditors/LLPs has been held guilty of professional misconduct by the Institute of Chartered Accountants of India during last year (in case any partner of the firm/LLP has been held guilty of professional misconduct by the Institute of Chartered Accountant of India, please furnish details thereof).
  - (iv) The audit would not be done by a person (i) who is neither a partner nor an employee of the CA firm/LLP to which the audit has been allotted; (ii) who was earlier associated with the audit of the said PSU as a partner/employee of the retiring auditor.
4. The auditors may start the audit of MSSV immediately on receipt of the Books of accounts and have to prepare Receipt & Payments, Income & Expenditure and Balance Sheet of the University.
5. The Auditor have to complete the Audit and submit to the Competent Authority of the University within 1(One) month from the date of appointment of the Auditor.
6. The Auditor must complete the audit allotted to them within the time schedule stipulated by the management so that the statutory time schedule for placing the accounts in the Higher Authority of MSSV could be adhered to.
4. Record of audit work done in the form of working papers should be retained with sufficient information so as to support the auditors' significant conclusions and judgments.
5. The Auditors shall have to comply with the directions issued by this office. The remuneration is inclusive of the fee on account of the additional work involved in this regard.

  
05/07/2021