



OFFICE OF THE REGISTRAR

মহাপুরুষ শ্রীমন্ত শঙ্কৰদেৱ বিশ্ববিদ্যালয়
MAHAPURUSHA SRIMANTA SANKARADEVA VISWAVIDYALAYA

[Recognised Under Section 2(f) of UGC Act, 1956]

Srimanta Sankaradeva Sangha Complex, Haladhar Bhuyan Path,
Kalongpar, Nagaon, PIN-782001, Assam, India

Ref. No. : MSSV/R/02/2014/

Dated: 22.04.2021

COVID-19 RELATED STANDARD OPERATING PROCEDURE (SOP)

As per the Office Memorandum No. 11013/9/2014-Est.A-III of Ministry of Personal, Public Grievances and Pensions dated 19/04/2021 and announcement of series of Notifications and Guidelines by the ASDMA vide order No. ASDMA.28/2021/11 dated 20/04/2021 the following SOP is hereby notified for Mahapurusha Srimanta Sankaradeva Viswavidyalaya (MSSV) with immediate effect:-

1. Entry of visitors is restricted to the University premises.
2. Visitors with prior permission from the Concerned Departments/ Officials shall only be allowed.
3. All visitors coming to the University will undergo thermal screening at the entry points
4. Meetings/Gatherings in the official chambers/ halls are to be discouraged and if possible shall be organised/ conducted through online/ VC mode.
5. Social distancing at work place should be ensued through staggering of lunch breaks and work shifts.
6. All gatherings/ assemblies/ all kinds of sports activities/ cultural activities, etc are prohibited.
7. All employees/ students entering office shall strictly follow COVID appropriate behaviour including wearing of mask, physical distancing, use of sanitizers and frequent hand washing with soap and water.
8. For examination purposes, all invigilators/ staffs and candidates need to follow COVID related safety guidelines and instructions.
9. Candidates may carry their own hand sanitizers bottles and water bottles inside the examination hall.
10. Examination halls and other common areas need to be sanitized properly.
11. Spitting shall be strictly prohibited.
12. After completion of examination, candidates should be permitted to exit from examination hall in an orderly manner to avoid overcrowding. Invigilators are to take necessary measures in this regard.
13. If anyone develops symptoms of COVID-19, he /she should self-isolate and report to the Department/ Registrar.
14. All departments are requested to go for online mode for teaching and evaluation.
15. All examinations shall be shifted from Offline to Online mode.
16. All employees of the age of 45 years and above are advised to get themselves vaccinated. Further, employees and students of the age of 18 years & above are also advised to get themselves vaccinated as per Govt. notification.

Sd/-

(Dr. M. K. Borah)
Registrar

Memo No. MSSV/R/04/2014/17228-29

Dated: 22.04.2021

Copy to:-

1. The Hon'ble Vice-Chancellor, MSSV, Nagaon for favour of information
2. Circulation file.
3. Concerned file.

(Dr. M. K. Borah)
Registrar